



Kents Hill & Monkston Parish Council
PO Box 6293
Milton Keynes
MK10 1ZG

Kents Hill & Monkston Parish Council

16th December 2025

An EXTRAORDINARY MEETING of the PARISH COUNCIL will be held on **Tuesday 23rd December 2025 at 7.30pm at Monkston Community Centre, St Bartholomews, Monkston, Milton Keynes, MK10 9FJ** and the following business will be transacted. All Councillors are summoned to attend.

Members of the press and public are welcome to attend the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, and subject to Standing Order 3(m), any person present is permitted to report on the meeting whilst the meeting is open to the public. To 'report' means to film, photograph, make an audio recording of meeting proceedings, use any other means for enabling persons not present to see or hear the meeting as it takes place or later, or to report or to provide oral or written commentary about the meeting so that the report or commentary is available as the meeting takes place or later to persons not present.

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Cllr Stephen Fisk
Chairman

AGENDA

ITEM NO.	ITEM
FC 170/25	APOLOGIES FOR ABSENCE To receive apologies for absence.
FC 171/25	DECLARATIONS OF INTEREST To receive declarations of any disclosable pecuniary interests and other interests from Councillors and the nature of those interests relating to any agenda item.
FC 172/25	PUBLIC PARTICIPATION Members of the public will be invited to speak and/or question the Committee on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders 3f and 3g shall not exceed 15 minutes, maximum three minutes per person, and will be under the direction of the Chair of the meeting. The Chair will invite members of the public to speak.
FC 173/25	EXCLUSION OF THE PRESS AND PUBLIC To resolve that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the business to be discussed, the press and public be excluded from the meeting.
FC 174/25	STAFFING MATTER To consider a confidential staffing matter.
FC 175/25	APPOINTMENT OF LOCUM CLERK To consider and, if thought fit, to appoint a locum clerk and to agree any necessary interim arrangements, including authority for the role to act as Proper Officer.



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FC 176/25	CREATION OF A NEW POSITION OF ADMINISTRATION OFFICER To consider the creation of an administration officer role to support the locum clerk while in post.
FC 177/25	READMITTANCE OF THE PRESS AND PUBLIC To resolve that the confidential business having been concluded, the press and public be readmitted to the meeting.
FC 178/25	DATE OF THE NEXT MEETING To note that the date of the next Ordinary Council meeting is Tuesday 13 th January 2026.